



CONTINUING EDUCATION COURSE APPROVAL FORM

1. Name / Sponsor: _____
2. Address: _____
3. Name and E-mail address of Contact Person: _____
4. Address / Phone: _____
5. Name of Course: _____
6. Contact Hours: _____
7. Date and Time Offered: _____
8. Course Description:

9. Target Group: _____
10. Instructor / Qualifications:

11. Goals of Course:

12. Method of Instruction: _____
13. Student / Instructor Ratio: _____
14. Please include a course outline/syllabus or any other pertinent handouts.

Applications should be e-mailed to info@akapta.org.

Pay the \$25 Review Fee [online](#).

Reviewed by: _____ Date: _____
Approved / Not Approved: _____ If Not Approved, Why? _____

CEU's Granted: _____